

Home Maintenance Checklist

Year _____



| Monthly | Date |
|---|-------|
| <input type="checkbox"/> Clean or replace HVAC filters | _____ |
| <input type="checkbox"/> Clean kitchen drain/garbage disposal | _____ |
| <input type="checkbox"/> _____ | _____ |
| <input type="checkbox"/> _____ | _____ |
| <input type="checkbox"/> _____ | _____ |

| Spring | Date |
|---|-------|
| <input type="checkbox"/> Install fresh batteries in smoke and carbon monoxide detectors | _____ |
| <input type="checkbox"/> Test and dust all detectors | _____ |
| <input type="checkbox"/> Inspect bathroom and kitchen caulk, caulk as needed | _____ |
| <input type="checkbox"/> Vacuum refrigerator coils | _____ |
| <input type="checkbox"/> Schedule air conditioning inspection | _____ |
| <input type="checkbox"/> Check fire extinguishers | _____ |
| <input type="checkbox"/> Clean kitchen exhaust hood and filter | _____ |
| <input type="checkbox"/> Clean and seal deck (if needed) | _____ |
| <input type="checkbox"/> Inspect exterior paint and touch up as needed | _____ |
| <input type="checkbox"/> Inspect siding/masonry for damage | _____ |
| <input type="checkbox"/> Remove Storm window, and install screens | _____ |
| <input type="checkbox"/> Repair/replace damage window screens | _____ |
| <input type="checkbox"/> Inspect roof for damage | _____ |
| <input type="checkbox"/> Inspect attic for leaks | _____ |
| <input type="checkbox"/> Inspect outdoor furniture and play equipment | _____ |
| <input type="checkbox"/> Clean gutters | _____ |
| <input type="checkbox"/> Prune spring-flowering shrubs after they bloom | _____ |
| <input type="checkbox"/> Prune summer-flowering shrubs before they bloom | _____ |
| <input type="checkbox"/> Schedule yearly septic tank inspection | _____ |
| <input type="checkbox"/> Test sump pump | _____ |
| <input type="checkbox"/> _____ | _____ |
| <input type="checkbox"/> _____ | _____ |

DISCLAIMER

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| Summer | Date |
|---|-------------|
| <input type="checkbox"/> Clean kitchen exhaust hood and filter | _____ |
| <input type="checkbox"/> Vacuum refrigerator coils | _____ |
| <input type="checkbox"/> Reverse ceiling fans | _____ |
| <input type="checkbox"/> Inspect foundation for drainage problems (clogged downspouts, grading issues, etc.) | _____ |
| <input type="checkbox"/> Inspect basement/crawl space for moisture issues | _____ |
| <input type="checkbox"/> Test sump pump | _____ |
| <input type="checkbox"/> Inspect for insect activity (termites, ants, wasps, etc.) | _____ |
| <input type="checkbox"/> Schedule maintenance/inspect backup generator | _____ |
| <input type="checkbox"/> _____ | _____ |
| <input type="checkbox"/> _____ | _____ |

| Fall | Date |
|---|-------------|
| <input type="checkbox"/> Install fresh batteries in smoke and carbon monoxide detectors | _____ |
| <input type="checkbox"/> Test and dust all detectors | _____ |
| <input type="checkbox"/> Check fire extinguishers | _____ |
| <input type="checkbox"/> Clean kitchen exhaust hood and filter | _____ |
| <input type="checkbox"/> Drain sediment from hot water heater | _____ |
| <input type="checkbox"/> Test sump pump | _____ |
| <input type="checkbox"/> Vacuum refrigerator coils | _____ |
| <input type="checkbox"/> Insulate exposed pipes as needed | _____ |
| <input type="checkbox"/> Schedule furnace inspection | _____ |
| <input type="checkbox"/> Remove (or cover) window air conditioners | _____ |
| <input type="checkbox"/> Have chimneys and flues inspected and cleaned | _____ |
| <input type="checkbox"/> Remove screens and install storm windows | _____ |
| <input type="checkbox"/> Turn off outdoor water supply, and drain and store hoses | _____ |
| <input type="checkbox"/> Inspect roof for damage | _____ |
| <input type="checkbox"/> Clean gutters | _____ |
| <input type="checkbox"/> Inspect caulk around windows and doors, caulk as needed | _____ |
| <input type="checkbox"/> Trim trees and shrubs away from house | _____ |
| <input type="checkbox"/> Inspect deck for any screws or nails popping up | _____ |
| <input type="checkbox"/> Cover or store outdoor furniture | _____ |
| <input type="checkbox"/> _____ | _____ |
| <input type="checkbox"/> _____ | _____ |

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Winter

Date

Clean kitchen exhaust hood and filter

Test GFCI outlets

Vacuum refrigerator coils

Clean dryer vent

Check sinks and toilets for leaks

Inspect hoses on washing machine, dishwasher, ice maker

Change direction of ceiling fans

Test sump pump

Notes.

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